

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

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Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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Date: 4th December 2013

Dear Sir/Madam,

A meeting of the **Audit Committee** will be held at **Penallta House/Ty Penallta (Council Chamber)**, **Tredomen Park, Ystrad Mynach** on **Wednesday, 11th December 2013** at **10.00 a.m.** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Stuart Rosser'.

Stuart Rosser
INTERIM CHIEF EXECUTIVE

A G E N D A

1. To receive apologies for absence.
2. Declarations of Interest - Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.
3. To approve and sign the minutes of the meeting held on 6th November 2013 (minute nos. 1-15; page nos. 1-7).
4. To note the minutes of the Corporate Governance Review Panel held on 20th September 2013.
5. To receive and consider the following reports: -
 1. Regulation of Investigatory Powers Act 2000.
 2. Caerphilly County Borough Council Partnerships and Collaborations.
 3. Progress on the Improving Governance Programme.
 4. Proposed Terms of Reference for the Governance Review Panel.

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5. Wales Audit Office - Data Quality Review.
6. Wales Audit Office - Service Based Impact Assessment.
7. Audit Commission National Fraud Initiative Update.
8. Annual Audit Letter.
9. Forward Work Programme.

Circulation:

Councillors Mrs. E.M. Aldworth, Mrs. K.R. Baker, D.G. Carter, N. Dix, Mrs D. Ellis, J.E. Fussell, N. George, D. Havard, S. Morgan, Mrs. G. D. Oliver, J.A. Pritchard, D. Rees.

Lay Member - Mr. N. Yates.

PricewaterhouseCoopers LLP - Sarah-Jane Byrne, Ian Davies, Lynn Pamment.

Wales Audit Office - Non Jenkins, Jackie Joyce.

And Appropriate Officers.